

# **AIR FORCE SCHOOL, KANPUR CANTT**

## **NATHU SINGH ROAD, KANPUR CANTT-208004**

(Important: Before filling this Application please read qualification required)

**Registration No:**

**Roll No:**

**APPLICATION FOR THE POST OF \_\_\_\_\_**

Affix  
Passport Size,  
Plain Background,  
Recent,  
Self-Attested  
Photograph of  
The Candidate

From : Mr / Mrs / Miss \_\_\_\_\_  
(Strike off whichever is not applicable)

\_\_\_\_\_  
(Full Name in Block Capitals)

Present Address (For Correspondence) in **CAPITAL LETTERS**

\_\_\_\_\_  
Pin \_\_\_\_\_ . Tele: \_\_\_\_\_ , Mob \_\_\_\_\_ , \_\_\_\_\_

To,  
The Principal,  
Air Force School, Kanpur Cantt  
Nathu Singh Road,  
Kanpur Cantt-208004

Dear Sir,

In response to your advertisement in \_\_\_\_\_  
dated \_\_\_\_\_

I wish to apply for the post of \_\_\_\_\_ in Air Force School, Kanpur Cantt. I hereby  
submit my CV for your kind consideration.

1. **Post Applied For** \_\_\_\_\_

2. **Permanent Address (CAPITAL LETTERS)**

\_\_\_\_\_  
Pin Code \_\_\_\_\_ Tele \_\_\_\_\_ Mob No \_\_\_\_\_

3. **Date of Birth:** \_\_\_\_\_

(In Figures & words)

Age as 01 Jul 2025 \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_ days \_\_\_\_\_

Signature of the Applicant

Name of the Candidate \_\_\_\_\_ Post \_\_\_\_\_

4. **Details of Father / Husband**

(a) Name \_\_\_\_\_

(b) Occupation \_\_\_\_\_

(c) Transferable / Non-Transferable \_\_\_\_\_

5. **Educational Qualifications:**

SI No	Qualification	Name of School /College	Name of Board / University	Main Subjects	Year of Passing	Percentage of the Marks Obtained
(a)	Matric / Tenth					
(b)	Hr. Secondary or Intermediate					
(c)	B.Com/B.Sc. / B.A./ B.A. (Hon)					
(d)	M.Com/M.Sc. / M.A.					
(e)	Any other Educational Qualification					
(f)	Training Montessori JBT					
(g)	B.Ed. / LT M.Ed. Any Other Training					
(h)	Any other courses done					

Signature of the Applicant

Name of the Candidate \_\_\_\_\_ Post \_\_\_\_\_

6. **Working / Teaching Experience**

SI No	Name of Institution	Post Held	Nature of Job	Experience in years & months	Salary Drawn
(a)					
(b)					
(c)					
(d)					
(e)					

7. **Participation / Proficiency in Games / Sports etc.**

SI No	Games / Sports / Athletics	At School / College /University / State / National Level
(a)		
(b)		
(c)		
(d)		
(e)		

8. **Co- Scholastic Activity**

SI No	Name of Activity	At School / College /University / State / National Level
(a)		
(b)		
(c)		
(d)		
(e)		

9. **N.C.C.: Jr. / Sr. :** \_\_\_\_\_

Signature of the Applicant

Name of the Candidate \_\_\_\_\_ Post \_\_\_\_\_

10. **Hobbies (if any):** \_\_\_\_\_
11. **Any other information that the applicant wishes to give:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. **Reference: Please mention Name, Designation, Address and Telephone Number of one individual who knows you well:**  
\_\_\_\_\_  
\_\_\_\_\_

Certified that I have filled the application form in my own hand writing and all the particulars filled are correct to the best of my knowledge. I understand that I am liable to be removed from the job without any notice if the particulars filled in the application are later found to be false or fake.

Place:

Date:

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Signature of the Applicant

**Instructions for Filling up the Application Form**

- (a) Read the form carefully and fill as per instructions.
- (b) Fill up only those columns which are applicable in your case.
- (c) Whichever is not applicable in your case please write N/A (Not Applicable).
- (d) Do not leave any column blank.
- (e) Attach self-attested photocopies of all the Documents / Marks Sheets / Certificates.
- (f) Fill up the form in 'Blue Ball Pen' and in 'Capital Letters'.
- (g) The completed application is to be sent in an Envelope marked 'Application for the Post of .....' By 'Speed Post' only by 08 Aug 25 at the following address:-

The Principal  
Air Force School, Kanpur Cantt,  
Nathu Singh Road,  
Kanpur Cantt-208004

- (h) Along with the Application Form attach two Self- addressed Envelops with applicable stamps for Speed Post.

# **ADMIT CARD**

## **AIR FORCE SCHOOL, KANPUR CANTT**

Affix  
Passport Size,  
Plain Background ,  
Recent ,  
Self-Attested  
Photograph of  
The Candidate

(a)	<b>Name of the Candidate (IN CAPITAL LETTER)</b>	
(b)	<b>Post Applied For</b>	
(c)	<b>Registration No</b>	
(d)	<b>Date of Test</b>	
(e)	<b>Time of Reporting</b>	
(f)	<b>Time of Test</b>	
(g)	<b>Venue of Test</b>	<b>Air Force School, Kanpur Cantt-04</b>

Note:- Entry will not be permitted inside the camp after 15 minute of the above mentioned time.

Signature of Principal

Air Force School Stamp

Signature of the Candidate \_\_\_\_\_  
(Signature to be done in front of Invigilator only)

**Important Notes:**

- Candidate is to bring this Admit Card while coming for the Written Test/Skill Test/Interview**
- Entry for Practical Skill Test will be done only if the candidate is in possession of this Admit Card.**

Signature of the Invigilator \_\_\_\_\_  
Name of the Invigilator \_\_\_\_\_

(To be done at the time of Test)

**AIR FORCE SCHOOL, KANPUR CANTT**  
**PAY SCALE AND REQUIRED QUALIFICATIONS FOR ACCOUNTS ASSISTANT**

01

Sl. No	Post	Pay Scale	Qualification
(i)	Accounts Assistant (01) (Regular)	18500-550-24000-EB-700-31000	<p>(a) B Com from a Govt recognised University with knowledge of accounts and book-keeping.</p> <p>(b) Typing speed of at least 40 wpm in English.</p> <p>(c) Basic knowledge of computer applications, especially MS Office.</p> <p>(d) Should be in the age group of 25 to 50 years as on 01 July 2025.</p>

**02. EPF Contribution:-** EPF contribution equivalent to 12% of Rs.15,000/- or Basic Pay, whichever is less, will be deducted from the salary and deposited in EPF Account of the individual. An equivalent amount of contribution by the employer will also be deposited in EPF Account of the individual.

**03. Age limit and relaxation:-**

(a) Age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.

(b) Women candidates and physically challenged candidates will be given age relaxation upto a maximum of five years.

(c) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the School as per rules of the Society.

(d) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.

(e) Should be able to read, write and communicate fluently in English and Hindi.

**04. RECRUITMENT PROCESS :**

(i)	Written Test	MCQ	50 marks scoring 40% marks passing
(ii)	Typing test		20 marks
(iii)	Interview		50 marks

